

**Report of Strategy and Commissioning**

**Report to Ian Cameron, Director of Public Health**

**Date: 17 February 2017**

**Subject: Request to vary the contract awarded to DISC for the Community Drug and Alcohol Prevention, Treatment and Recovery Service (known as Forward Leeds) to include additional CCG investment.**

Are specific electoral wards affected? If relevant, name(s) of ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. In 2014 the 5 year contract for delivery of the Community Drug and Alcohol Prevention, Treatment and Recovery Service (YORE-9F7N76) was awarded to DISC (Developing Initiatives for Support in the Community) with the new service, known as Forward Leeds, commencing on 1 July 2015.
2. Discussions involving the Council, the three Leeds Clinical Commissioning Groups (CCGs) and Forward Leeds resulted in the Leeds CCGs agreeing to provide investment into the new service for geographically targeted interventions delivered by a dedicated team of staff in each area. Leeds South and East CCG area committed to provide funding for the first five years (1 July 2015 to 30 June 2020) with Leeds North and Leeds West CCGs each committing to funding for the first two years (1 July 2015 to 30 June 2017).
3. Leeds North and Leeds West CCGs have recently agreed to provide a further year's funding and approval is required to vary the contract with DISC to include an additional £80k from Leeds North CCG and an additional £116k from Leeds West CCG for delivery of the Forward Leeds service in these areas for the period 1 July 2017 to 30 June 2018. This will see the combined investment committed to date by the CCGs rise from a total of £838k to £1.034m.

**Recommendations**

4. The Director of Public Health is recommended to approve in accordance with Contract Procedure Rule 21.7 a variation to the contract price for the Community Drug and Alcohol Prevention, Treatment and Recovery Service (YORE-9F7N76) which is known as Forward Leeds to include an additional £80k from Leeds North CCG area and £116k from Leeds West CCG area to support the ongoing delivery of targeted interventions in these areas to 30 June 2018.

## 1. Purpose of this report

- 1.1 This report requests the Director of Public Health to approve in accordance with Contract Procedure Rule 21.7 a variation to the contract price for the Community Drug and Alcohol Prevention, Treatment and Recovery Service (YORE-9F7N76) which is known as Forward Leeds to include an additional £80k investment from Leeds North CCG area and £116k from Leeds West CCG area to support the ongoing delivery of targeted interventions in these areas to 30 June 2018.

## 2. Background Information

- 2.1 In 2014 the contract for delivery of a combined drug and alcohol prevention, treatment and recovery service for adults, children and young people in Leeds (known as Forward Leeds) was awarded to DISC with the service commencing on 1 July 2015. Discussions took place at the time with the CCGs to ascertain whether their investment in alcohol treatment should continue and if so whether it should remain separate or be made through this contract.
- 2.2 These discussions reflected the requirement for increased alcohol capacity as part of a wider integrated recovery model in the city and the outcome was that all three CCGs determined that the funding of additional interventions, tailored to local need and delivered as part of the Forward Leeds service would represent best value. Both North CCG area and South and East CCG area expanded the scope of their investment to include drug interventions as well as alcohol.
- 2.3 These arrangements were formalised through a Section 256 agreement between the CCGs and Leeds City Council and a contract variation between Leeds City Council and DISC. The value of the original investment and associated levels of resource within each CCG team from 1 July 2015 was as follows:

### Initial Investment

CCG Area	Staff (FTE) in each CCG team	Duration	Total Value	Substance
South and East	2.5 (plus 0.5 admin)	5 years	£464k	Drugs and Alcohol
West	2.5	2 years	£214k	Alcohol
North	2.8	2 year	£160k	Drugs and Alcohol
Total			£838k	

- 2.4 Leeds North and Leeds West CCGs have now agreed to provide a further year of funding amounting to £80k and £116k respectively which will enable the CCG teams in these areas to continue to 30 June 2018. (South and East CCG area has committed to fund their team until 30 June 2020 when the current contract with DISC for the Forward Leeds service ends). The amount committed by Leeds North CCG is the same value p.a. as in previous years whereas the figure for Leeds West area includes an additional £9k p.a. primarily to cover increased premises costs.

### **3. Main issues**

- 3.1 Varying the contract to include an additional year of investment from the North and West CCG areas will enable the continuation of targeted interventions in GP surgeries by a dedicated CCG team of workers in each area. Without this investment up to 172 fewer people a year in North and 150 fewer a year in West would access support for drug and / or alcohol misuse issues than at present.
- 3.2 This investment reflects an awareness of the growing issues of alcohol and drug misuse across the wider community and the wish to make services as accessible as possible. The aim being to attract increasing numbers, especially from diverse backgrounds, to come forward for information, advice and treatment at a point where this will have maximum impact and before significant issues have developed with their substance use. Without this investment, access to locally based services would be substantially reduced.
- 3.4 Clients receiving support through the CCG teams benefit from being part of the integrated Forward Leeds service with easy access to other services such as recovery co-ordinators, the detox team, primary care enhanced services, and sustained recovery support. Access to these services would be more difficult with a corresponding impact on treatment times and / or successful outcomes were the CCGs not able to continue their funding of provision through the Forward Leeds service and have to commission a separate provider.
- 3.5 The CCG funding brings additional investment and capacity to the Forward Leeds service at a time when other aspects of service provision are being impacted by the reduction of Public Health Funding.
- 3.6 The only variation required to the contract is in respect of the contracted values relating to Leeds West and Leeds North CCGs. The contracted value for the Leeds South East CCG area remains unchanged as does the nature of the provision and the associated performance measures in each of the three areas as set out in the contract.
- 3.7 Details of the increase and required change to CCG area contract totals as broken down by financial years in the Forward Leeds contract can be seen in the table at Appendix 1.
- 3.8 Performance monitoring and reporting will continue to be undertaken by officers within Strategy and Commissioning through the existing contract management arrangements for the Forward Leeds service.

### **4 Corporate considerations**

#### **4.1 Consultation and engagement**

- 4.1.1 The agreement of this additional investment in the Forward Leeds service by Leeds North and West CCGs follows a period of initial delivery by Forward Leeds and subsequent meetings and communication between DISC, the CCGs concerned and Strategy and Commissioning.

## **4.2 Equality and diversity / cohesion and integration**

- 4.2.1 The Forward Leeds service is available to all Leeds residents but in particular works with many service users who have complex needs including mental health problems and homelessness. It includes dedicated support for expectant mothers, children / young people and families including those participating in the Family Drug and Alcohol Court pilot in West Yorkshire. GPs often have regular contact with or are often a first port of call for many of these protected groups making them ideally placed to engage people in support and treatment.
- 4.2.2 The additional investment supports the ongoing targeting of services through GP surgeries which is in keeping with the ethos of the service on using community based - settings such as these to improve accessibility to drug and alcohol treatment services for these client groups. This particularly benefits those who wish to receive support closer to where they live or prefer a more anonymous setting and would not seek help directly from a Forward Leeds hub.
- 4.2.3 An Equality Impact Assessment Screening Tool has been completed and is attached to this report at Appendix 2.

## **4.3 Council policies and best council plan**

- 4.3.1 The Forward Leeds service is the principal deliverer of many elements of the Leeds Drug and Alcohol Strategy and Action Plan. The additional CCG investment into this service will help ensure that commissioned drug and alcohol services continue to deliver against the vision of the Leeds Drug and Alcohol Strategy and Alcohol Plan and its four key aims:
- People choose not to misuse drugs and alcohol
  - More people recover from drug and alcohol misuse
  - Fewer children, young people and families are affected by drug and alcohol misuse
  - Fewer people experience crime and disorder related to the misuse of drugs and alcohol (this is also a key objective of the Safer Leeds Strategy)
- 4.3.2 The Forward Leeds service also contributes to a number of other Council and city wide plans and objectives including:
- the Best Council Plan which includes “supporting healthy lifestyles and supporting communities and tackling poverty” amongst its aims
  - the Leeds Joint Health and Wellbeing Strategy outcome of “People will live longer and healthier lifestyles”
  - “supporting people to live longer and have healthier lives” which is a key aspiration of the Leeds vision ‘to be the best city in the UK by 2030’.

#### **4.4 Resources and Value for Money**

- 4.4.1 The additional expenditure of £196k relating to the CCG teams is being fully funded by the CCG areas with Leeds North contributing £80k and Leeds West £116k. This will see the combined investment committed to date by the CCGs rise from a total of £838k to £1.034m at a time when other aspects of drug and alcohol service provision are being impacted by the reduction in Public Health Funding.
- 4.4.2 These amounts reflect the respective levels of investment deemed appropriate by each CCG to ensure that the level of resource and targeting of provision reflects local need and demonstrates added value in relation to the wider integrated service offering from Forward Leeds particularly in relation to increasing alcohol capacity.
- 4.4.3 The effectiveness of the investment will continue to be monitored through existing contract monitoring arrangements and the achievement of the agreed performance measures specific to the investment.

#### **4.5 Legal Implications, access to information and call In**

- 4.5.1 Under section 82 of the National Health Service Act 2006 the CCGs and the Council are required to work together in order to secure and advance the health and welfare of the people of Leeds. The CCGs are empowered by section 256 of this act to fund Council expenditure on services which have an effect on the health of any individuals, have an effect on or are affected by any NHS functions, or are connected with any NHS functions.
- 4.5.2 Although there is no overriding legal obstacle preventing the variation of this contract the contents of this report should be noted. In making the final decision, the Director of Public Health should be satisfied that the course of action chosen represents best value for money.
- 4.5.3 This report does not contain any exempt or confidential information. This is a significant operational decision as the change to the contract price relating to the new investment is greater than £100,000 but not more than £250,000 and is therefore not subject to call in.

#### **4.6 Risk management**

- 4.6.1 Appropriate financial processes will be implemented to ensure the Council can comply with the financial terms attached to the funding from the CCG's:
- Appropriate arrangements will be made with the CCG's to formalise the additional funding prior to varying the contract with DISC for the Forward Leeds service
  - Officers in Strategy and Commissioning will work closely with Forward Leeds through the established contract monitoring processes to ensure funding is being used towards achievement of the aims and objectives for which it has been provided and is within annual budget limits agreed for the individual CCG areas.
  - Payment will be made quarterly in arrears to Forward Leeds by the public health business support team based on invoices supported by evidence of expenditure within each CCG area up to the maximum budgets agreed.

- Prior to payment, the public health business support team will draw down the funding annually from the CCGs or more frequently as agreed with CCGs based on their individual requirements.
- The public health business support team will arrange each year for the officer responsible under the s151 of the Local Government Act to authenticate an annual expenditure voucher provided by the CCGs and pass this by 30th September to the Council's external auditor for certification and submission to the CCGs no later than the 31 December.

4.6.2 The Forward Leeds Service works with clients experiencing a range of physical and mental health needs and involves the collection and storage of highly sensitive information in delivering the service. Contract management officers will continue to review and work with the Forward Leeds service to ensure appropriate safeguarding and information governance arrangements are in place across the Forward Leeds service.

4.6.3 Officers in Strategy and Commissioning will work closely with Forward Leeds through the established contract monitoring processes to ensure the CCG funded provision delivers against agreed objectives and targets. This will be a key factor in ensuring continued investment by all three CCG areas for the whole of the initial 5 year contract term and for any extensions beyond (the contract includes 3 x 12 month extension options).

## **5 Conclusions**

5.1 Varying the contract to include an additional year of investment from the North and West CCG areas will enable the continuation of targeted interventions in GP surgeries by a dedicated CCG team of workers in each area. It maintains improved access to services through community-based settings and delivers increased alcohol capacity as part of a wider integrated recovery at a time when other aspects of service provision within Forward Leeds are being impacted by the reduction of Public Health Funding. The effectiveness of drug and alcohol provision in Leeds will be enhanced by this investment and the Director of Public Health is therefore asked to approve the recommendations in this report.

## **6 Recommendations**

6.1 The Director of Public Health is recommend to approve in accordance with Contract Procedure Rule 21.7 a variation to the contract price for the Community Drug and Alcohol Prevention, Treatment and Recovery Service (YORE-9F7N76) which is known as Forward Leeds to include an additional £80k investment from Leeds North CCG area and £116k from Leeds West CCG area to support the ongoing delivery of targeted interventions in these areas to 30 June 2018.

## **7 Background documents<sup>1</sup>**

7.1 None

<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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## Appendix 1

### Investment by Leeds Clinical Commissioning Groups in Forward Leeds Service

#### Current: Form of Pricing Table

Year	Maximum Value		
	South and East CCG	West CCG	North CCG
Year 1 (1 July 2015 to 31 March 2016)	£69,586	£80,341	£59,785
Year 2 (1 April 2016 to 31 March 2017)	£92,781	107,121	£79,713
Year 3 (1 April 2017 to 31 March 2018)	£92,781	£26,780*	£19,928*
Year 4 (1 April 2018 to 31 March 2019)	£92,781	-	-
Year 5 (1 April 2019 to 31 March 2020)	£92,781	-	-
Year 6 (1 April 2020 to 30 June 2020)	£23,195	-	-

\*For period 1 April 2017 to 30 June 2017

#### Proposed: Form of Pricing Table (new figures in bold)

Year	Maximum Value		
	South and East CCG	West CCG	North CCG
Year 1 (1 July 2015 to 31 March 2016)	£69,586	£80,341	£59,785
Year 2 (1 April 2016 to 31 March 2017)	£92,781	107,121	£79,713
Year 3 (1 April 2017 to 31 March 2018)	£92,781	<b>113,780</b>	<b>£79,713</b>
Year 4 (1 April 2018 to 31 March 2019)	£92,781	<b>29,000*</b>	<b>£19,928*</b>
Year 5 (1 April 2019 to 31 March 2020)	£92,781	-	-
Year 6 (1 April 2020 to 30 June 2020)	£23,195	-	-

\*For period 1 April 2018 to 30 June 2018

West CCG figures include an additional £5k p.a. for premises effective from 1 July 2017